



## NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION

455 South 11<sup>th</sup> Street, Suite B

Lincoln, NE 68508

[www.nrdsa.net](http://www.nrdsa.net)

### ANNOUNCEMENT OF VACANCY: NRCSA EXECUTIVE DIRECTOR

The Executive Committee of the Nebraska Rural Community Schools Association (NRCSA) announces the resignation of Dr. Jon Habben effective Dec. 31, 2018, and the opening of the Executive Director position. The Committee seeks a dynamic leader with extensive experience in educational administration in Nebraska for the Directorship. The position is .625 FTE (generally 3/5 time, but daily during the Legislative Session) and will have a salary of \$70,000. No paid benefits are provided.

**Key roles of the Executive Director:** See full job description at: [www.nrdsa.net](http://www.nrdsa.net)

- Serve as the voice of rural education for Nebraska's schools.
- Develop an effective legislative and governmental relations program, including frequent attendance at Legislative hearings and floor sessions to provide testimony and advocacy.
- Manage the Association and serve as chief financial officer.
- Develop and manage innovative programs valuable to rural schools.
- Organize the Association's annual convention and other events.
- Work effectively with other educational and rural community organizations.
- Maintain communication with the membership.
- Maintain affiliation with the National Rural Education Association and related organizations.

#### Timeline

Application Deadline: **March 28, 2018**

Finalist Selection: **April 10, 2018**

Interviews: **April 17, 2018**

Anticipated Start Date: **Sept. 1, 2018**

**Application Guidelines:** Candidates are to electronically submit to Jeff Bundy at [www.nrdsa.net](http://www.nrdsa.net):

- Letter of application and professional resume
- NRCSA Executive Director Application form and One Source Disclosure form (both available at: [www.nrdsa.net](http://www.nrdsa.net))
- **Two** letters of recommendation and contact information for **three** additional references

**Search Consultant:** Jim Havelka, [jhavelka@gpcom.net](mailto:jhavelka@gpcom.net); (402) 620-1705;

#### NRCSA Executive Committee:

Stephen Grizzle, Past President

Jason Alexander

Dr. Dennis Shipp

Dr. Jon Cerny, President, [jcerny@esu2.org](mailto:jcerny@esu2.org)

Dr. Curtis Cogswell, President-Elect

Charles Isom

Dr. Caroline Winchester

Jane Davis, Secretary

Jason Dolliver

Jim Kent

**STATEMENT OF NON-DISCRIMINATION** Applicants for employment for NRCSA are hereby notified that this organization does not discriminate on the basis of race, color, creed, religion, national origin, sex, age or handicap in admission or access to or treatment of employment in its programs and activities.